

# MONMOUTH WAY MAINTENANCE ASSOCIATION

## NATURAL GAS INSTALLATION AND CONVERSION REQUEST

- Required fields marked with \*
- All supporting information must be submitted with the application
- Please wait for response before commencing work
- Submit completed application and information to Edgewater Management Group. All submissions, made through email or the United States Postal Services, must include all supporting documents

Email submission address: Kelly.Kenyon@Edgewatermg.com  
Fax: 888-567-6784  
U.S. Postal Service address: Edgewater Management Group  
20 Prospect Street, Suite 201  
Ballston Spa, NY 12020

### *Applicant Information*

\*Owner Name \_\_\_\_\_  
\*Unit Number \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
(if different than property address)  
\*Email Address \_\_\_\_\_  
\*Contact Phone Number \_\_\_\_\_

### *Request Type*

- Gas Furnace Installation\*\*  
 Gas Stove Installation  
 Gas Fireplace Conversion \*\*

NOTE: Installation of gas hot water tanks is prohibited in all units.

\*\* Town of Halfmoon Building Permit required

**A CARBON MONOXIDE DETECTOR MUST BE INSTALLED PER NYS LAW**

## Contractor Information

\*Contractor Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone Number \_\_\_\_\_

Yes	No	
		The contractor understands that NO GAS EQUIPMENT is to be installed in the attic space above 2nd floor unit.
		Evidence of Liability and Workers Compensation Insurance submitted? This must be submitted for approval for any improvement to the property. The Monmouth Way Maintenance Association must be named as an additional insured party and be held harmless for any property damage and/or bodily injury.
		Plans are enclosed with application showing where intake and exhaust piping are located at the exterior of the building.
		The contractor is aware that for gas furnace installation, all exterior pipes and PVC intake/exhaust pipes and fixtures must be covered and painted, with a rust prohibiting paint, to match the color of the building's siding and/or trim per Board approval.
		For GAS FIREPLACE conversion, <u>all</u> venting must be through the existing chimney. Direct vent fireplaces are not allowed.
		Is a building permit required? <a href="https://www.townofhalfmoon-ny.gov/permits">https://www.townofhalfmoon-ny.gov/permits</a>
		A building permit obtained and posted?
		Type of material used:
		<b>A CARBON MONOXIDE DETECTOR MUST BE INSTALLED PER NYS LAW</b>
		Anticipated length of project:

I have read the Declaration and By-Laws of the Condominium and I (and members of my household) promise to comply with the rules as they pertain to seeking approval, providing plans, permits, documentation and insurance, and construction according to all plans submitted and approved.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Board decision:

Approved  Disapproved  Date Applicant notified: \_\_\_\_\_