

Monmouth Way Owner Maintenance Checklist	MONTHLY	QUARTERLY	SEMI-ANNUALLY	ANNUALLY	OTHER
	CLEAN & TEST SMOKE ALARMS	INSPECT HOSES FOR WASHER	CLEAN & CHANGE FURNACE FILTER	CHECK PRESSURE RELIEF ON VALVE ON HOT WATER TANK	CLEAN DRYER LINT TRAY BEFORE OR AFTER EACH USE
	TEST & RESET ALL GFCI OUTLETS	INSPECT HOT WATER HEATER PAN	CLEAN WINDOW WEEPS HOLES (AS NEEDED)	REPLACE TOILET WAX RING (if toilet is loose, has odor or is 15-20 years old)	
	CHECK FOR LEAKS IN REFRIGERATOR	CHECK GARBAGE DISPOSAL	HVAC INSPECTION	GROUT AROUND SHOWER AND BATHTUB	
	INSPECT BEHIND WASHER FOR MOISTURE		CHECK FOR CRACKS IN BATHROOM SILICONE (replace silicone if cracked or missing)	CLEAN OUT DRYER VENT	
	INSPECT DISHWASHER FOR LEAKS		CHANGE BATTERIES IN SMOKE DETECTORS- unless you have a 10 year smoke detector		
	INSPECT WALLS AND CEILING FOR DISCOLORATION OR WATER MARKS				
	VENTILATE UNIT				